



THE LADIES KENNEL ASSOCIATION

Founded 1904

President: Mrs F A Somerfield

Secretary: Ms Gillian Marley Eastfield House, Eastfield, Warkworth, Morpeth, N/Land NE65 0YE

APPLICATION FOR MEMBERSHIP

Please note:

- 1 It is essential for a candidate to be proposed and seconded by 2 members of the Association of at least 3 consecutive years standing. No application for membership can be considered by the Committee unless this form is signed by both the Proposer and Seconder.
- 2 A joining fee of £12.00 plus the subscription of £6.00 must accompany this form. These amounts will be refunded in the event of non-election.
- 3 The subscription paid at the time of joining will apply to the current calendar year only. Subscription renewal will be due on 1st February in every subsequent year.
- 4 It will be helpful if future subscriptions are paid by standing order. The necessary form can be supplied on request.
- 5 Please use **BLOCK CAPITALS** (other than signatures).
- 6 After completion, this form should be returned to the Secretary.

DATA HANDLING POLICY

MEMBERS' DATA

The Data Controller & Data Processor is the Society Treasurer who is responsible for collecting members' subscriptions and maintaining the list of members' data. New applications are received by the Secretary who, once approved by the Committee, will forward these to the Treasurer for processing. Members' data held will include:

- Name and full postal address, including Post Code
- Landline and/or mobile numbers and Email address
- Affix / breeds of dogs owned
- Subscription status

Data will be collected at the time members join the Society and will be reviewed periodically by members to ensure accuracy. Obsolete data will be removed every twelve months.

Copies of the membership database will be held by the Chairman, Secretary and Treasurer. Data will be held both electronically and on paper (if appropriate). Computer storage will be secure and, wherever possible, encrypted. Paper records will be securely stored.

Membership data is for the use of the Committee for the purpose of organising the Association and to provide benefits to the membership. We are also required by Kennel Club Rules & Regulations to make this information available to the Kennel Club and other members, if so requested.

CANDIDATE'S FULL NAME: **TITLE:**

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ADDRESS:

.....

..... **POST CODE:**

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TELEPHONE NO: **MOBILE NO:**

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AFFIX / BREED OF DOGS OWNED: ..

.....

PROPOSER: **Signature of Proposer:**

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SECONDER: **Signature of Seconder:**

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In applying for membership I agree that the above information may be stored by the Association and used for the purpose stated and that I may be contacted via: POST / EMAIL / TELEPHONE
(circle as appropriate)

SIGNATURE OF CANDIDATE: DATE:
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